



# BABY CHANGING TABLE ASSEMBLY INSTRUCTIONS

**Adult Assembly Required.**  
**Save these instructions for future use.**

## **PRODUCT NAME:**

Sleigh Style Baby Changing Table with Drawer

## **PRODUCT MODEL NUMBERS:**

**02240 - WHITE, 02241 - NATURAL  
02242 - CHERRY**



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**CORPORATE OFFICE:** 111 Lions Dr., Suite 220, Barrington, IL 60010

# PARTS AND HARDWARE:



## BEFORE YOU BEGIN ASSEMBLY:

Check all parts and hardware listed. If anything is missing, please **DO NOT** call the store or return the product to them. Contact us for assistance. Most problems are resolved without you needing to leave home. When emailing or calling us, please have this instruction manual and your product model number ready. For fastest service, go to <http://www.badgerbasket.com/parts>

### TABLE PARTS INCLUDED:

- (A1) 1 - Right Outside Drawer Track
- (A2) 1 - Left Outside Drawer Track
- (B1) 1 - Right End Panel
- (B2) 1 - Left End Panel
- (C) 6 - 1/2" Screws
- (D) 16 - Black Pegs
- (E) 2 - Top Rails
- (F) 6 - Shelf Rails
- (G) 16 - 1 3/4" Bolts
- (H) 3 - Shelf Panels (*not shown*)
- (I) 1 - Safety Belt
- (J) 1 - Metal Support Bar
- (K) 2 - 5/8" Screws
- (L) 1 - Mattress Pad (*not shown*)

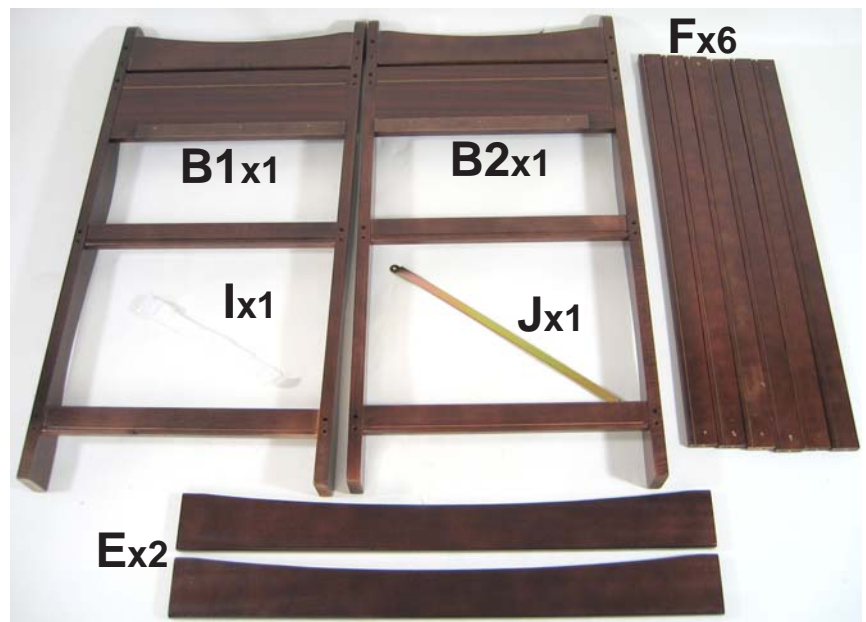
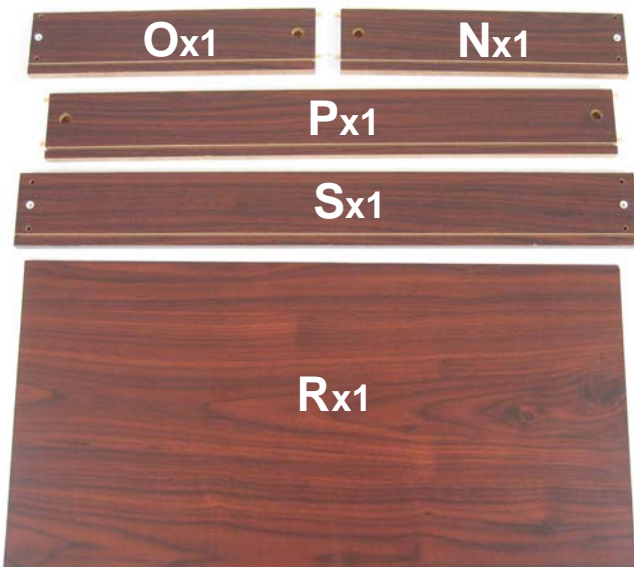
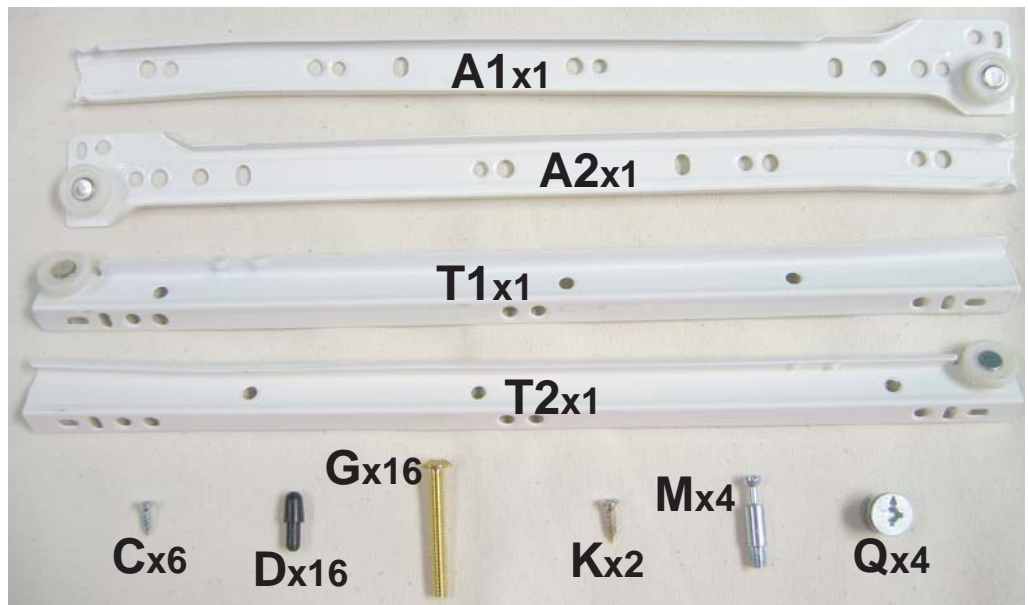
### DRAWER PARTS INCLUDED:

- (M) 4 - Metal Pins
- (N) 1 - Left Side Panel
- (O) 1 - Right Side Panel
- (P) 1 - Back Panel
- (Q) 4 - Round Metal Cams
- (R) 1 - Bottom Panel
- (S) 1 - Front Panel
- (T1) 1 - Left Inside Drawer Track
- (T2) 1 - Right Inside Drawer Track
- (C) 6 - 1/2" Screws

*NOTE: Parts & Hardware diagrams not to scale.*

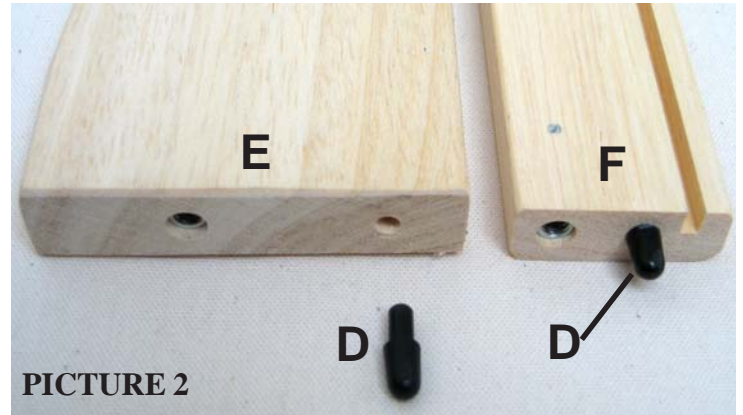
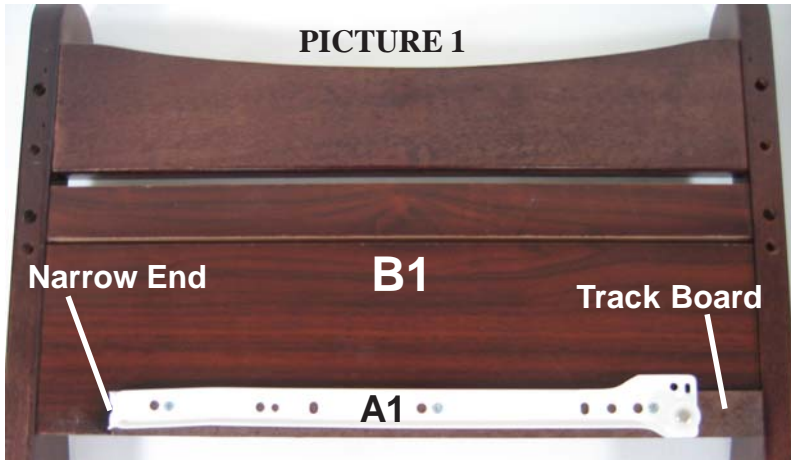
### TOOLS NEEDED:

- Phillips Screwdriver
- Standard Screwdriver



**STEP 1 - PICTURE 1:** Attach the TWO OUTSIDE DRAWER TRACKS (A1 and A2) to the TWO END PANELS (B1, B2) using SIX ½” SCREWS (C) (three screws for each track). Line up the first hole behind the track wheel so that all three screw holes on (B) match up to holes on (A), and the narrower end of (A) lines up with the end of the track board.

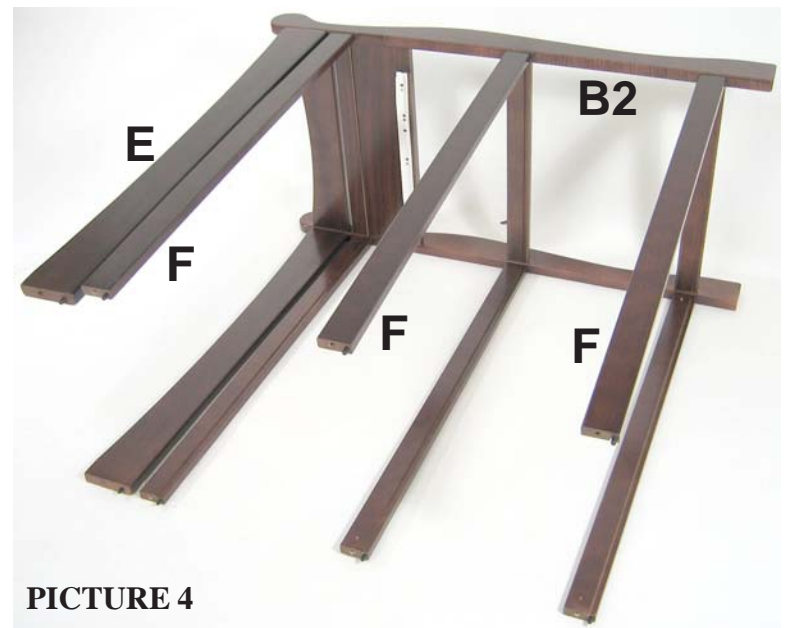
**STEP 2 - PICTURE 2:** Insert the SIXTEEN BLACK PEGS (D) into the peg holes on the ends of the TWO TOP RAILS (E) and the SIX SHELF RAILS (F). Push the thinner end of the peg into the hole until the wider end is flush with the wood.



**STEP 3 - PICTURE 3:** Attach ONE TOP RAIL (E) and THREE SHELF RAILS (F) to ONE END PANEL (B2 is shown, but you can begin with B1 if desired) using FOUR 1¾” BOLTS (G).

Insert the PEGS (D) on the RAILS (E, F) into their pre-drilled holes on the END PANEL (B2) to line up the holes for the BOLTS (G). The grooves on the SHELF RAILS (F) face in and line up with the shelf grooves on the END PANEL (B2).

**STEP 4:** See PICTURE 4. Repeat Step 3 to attach the remaining TOP RAIL (E) and THREE SHELF RAILS (F) to the END PANEL (B2).



**STEP 5 - PICTURE 5:** Rest the table on the END PANEL (B2). Insert the THREE SHELF PANELS (H) into the grooves on the SIX SHELF RAILS (F) with the white or colored sides (depending on your model) of the shelves facing up. Be sure the shelves are seated into the grooves on all three sides.



PICTURE 5



PICTURE 6

**STEP 6 - PICTURE 6:** Attach the SECOND END PANEL (B1) to the TWO TOP RAILS (E) and SIX SHELF RAILS (F) using EIGHT 1 3/4" BOLTS (G).

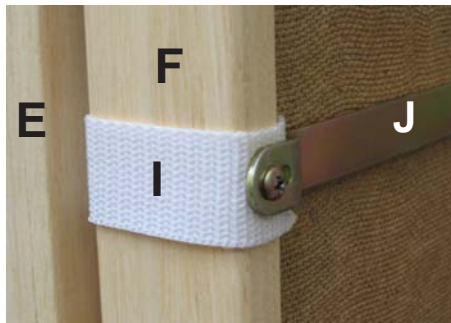
**STEP 7 - PICTURES 7A, 7B and 7C:**

Note: This step can also be completed with the table upside down to make it easier.

See PICTURE 7A. Slip one end of the SAFETY BELT (I) between the TOP RAIL (E) and the TOP SHELF RAIL (F).



PICTURE 7A



PICTURE 7B

See PICTURE 7B. Using the pre-made hole on the SAFETY BELT (I) and the pre-drilled hole on the underside of the TOP SHELF RAIL (F), sandwich the end of the SAFETY BELT (I) between the METAL SUPPORT BAR (J) and the top shelf rail as shown and secure with ONE 5/8" SCREW (K).

See PICTURE 7C. Secure the other end of the SAFETY BELT (I) and the other end of the METAL SUPPORT BAR (J) using the second 5/8" SCREW (K).



PICTURE 7C



PICTURE 8

**STEP 8 - PICTURE 8: NOW YOU WILL ASSEMBLE THE DRAWER!**

Take the FOUR METAL PINS (M) and screw them into the pre-installed threaded plastic jackets on drawer parts N, O, and S. Screw in the pins only as deep as their threads.

**STEP 9 - PICTURE 9:** Insert the METAL PINS (M), and the wooden pegs, on the LEFT (N) and RIGHT SIDE PANELS (O) into the holes on the side edges of the BACK PANEL (P). Be sure all of the shelf grooves are lined up. Insert TWO ROUND METAL CAMS (Q) into the holes on the BACK PANEL (P) with the arrows on the cams pointing towards the heads of the metal pins. Turn the cams clockwise using a standard screwdriver until they lock over the heads of the pins. Insert the BOTTOM PANEL (R) into the grooves and be sure it's seated on all three sides.

**STEP 10 - PICTURE 10:** Repeat the pin and cam procedure from Step 9 to attach the FRONT PANEL (S) to the LEFT (N) and RIGHT SIDE PANELS (O). Be sure the BOTTOM PANEL (R) is properly seated in the grooves on all four sides.

**STEP 11 - PICTURE 11:** With the drawer upside down, attach the TWO INSIDE DRAWER TRACKS (T1 and T2) to the SIDE PANELS (N, O) using the pre-drilled holes and THREE 1/2" SCREWS (C) for each track. The wheels on the tracks line up with the back edge of the drawer.



PICTURE 9



PICTURE 10

**STEP 12 - PICTURE 12:** Insert the drawer into the changing table. Angle the drawer so that you can slide the wheels on the inside tracks (T) over and behind the wheels on the outside tracks (A); then holding the drawer level push it all the way into the table. When properly installed the drawer will glide in and out smoothly and the wheels act as a stopper to keep the drawer from falling out when fully opened.

Place the MATTRESS PAD (L) onto the TOP SHELF (H) underneath the SAFETY BELT (I).

**YOUR CHANGING TABLE IS ASSEMBLED!**

**DO NOT USE THIS PRODUCT UNTIL YOU HAVE REVIEWED THE SAFETY INSTRUCTIONS BELOW!**

**Remember that you can accessorize this table with up to four Badger Nursery Baskets (sold separately)!**

**Browse our selection at [www.badgerbasket.com](http://www.badgerbasket.com)!**



PICTURE 11



PICTURE 12



## !! WARNING !!

**READ ALL INSTRUCTIONS** before use of this changing table. Keep instructions for future use. Use only the changing pad provided by Badger Basket. Do not use the changing table if it is damaged or broken. **FALL HAZARD** - To prevent death or serious injury, always keep baby within arm's reach. **NEVER** leave your baby unattended, not even for a moment, when you are changing Baby's diaper.

**ALWAYS** use the safety belt; and as an extra precaution keep at least one hand on your baby at all times. **DO NOT** allow any children to climb or play on the table. **NEVER** load the drawer with items weighing more than a total of five (5) pounds (2.3 kg). **NEVER** lean on the drawer when it's open and never use the drawer as a surface for changing your baby.

**Periodically check to make sure all the bolts and screws remain tight and that the drawer is properly aligned in its tracks.**

### USE AND CARE INSTRUCTIONS:

Suitable for use with children up to 30 pounds (13.64 kg). Wipe the table, pad, and safety belt clean with a damp cloth and mild soap as needed.